



Highland Park  
Neighborhood Association

HPNA Planning Meeting January 15<sup>th</sup> 2012, Crossroads Coffee House

**Agenda:**

**Sunday, January 15, 2012**

**1:00-3:00pm**

Facilitator: Mary Staropoli

Timekeeper: Lori Bryce

Note-taker: Jill Carlier

Warm Up Question - 15 min

2012 Board Changes - 5 min  
(positions eliminated/created, shifting responsibilities)

Mission Statement Exercise - 30 min  
(The, Is, That, For, To)

2012 Activity Calendar Review – 30 min  
(review of proposed calendar, discussion of general meeting format & topics)

2012 Projects Discussion – 30 min  
(discussion of proposal to focus on four 2012 projects)

Jan School Choice Meeting – 10 min  
(meeting plan, help needed)



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**Minutes:**

Jill,( Notetaker) Meghan, Michael, Marcia, Matt, Mary, Mike, Lori, Paul

**Mission Statement-**

Discussed the importance of having a stated mission to use in our communications. The board broke up into three groups to discuss their mission for the neighborhood, Mary will take these mission statements and combine them into a proposed final mission statement, to be discussed and voted on at the next meeting.

**2012 Board Changes -**

- Discussion of Section Leader structure, why & how those pp will continue to be involved. Section leaders of 2011 will no longer hold their positions but will continue to be involved in neighborhood activities. Looking to add Block Club initiative leader.
- Shifting responsibilities – Mike taking back email blast, Mahreen is stepping down, Mary taking back membership and merchandise.
- Handout and updated new Board Contact List.
- Speech about getting more people involved in what you're doing – need to expand the circle of involvement, to lessen the load on each of us, and so that this thing can carry on beyond us!!

**2012 Activity Calendar Reviewed (Attached)**

- General meetings - frequency/format/topics; proposal to have one every quarter on a 3rd Tuesday of the month, 7-8:30pm, 1st half on topic/speaker TBA as we go along, 2nd half update neighbors on activities & open forum for input/feedback
- Buzz discussion- submission deadlines, timing & frequency
- Garden Cleanup Day? No
- Neighborhood Yard & Craft Sale? Every Other Year.

**2012 Projects Discussion –**



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Proposed projects discussed

:

- BoulevArt – Michael, Marcia, Paul, Jill

Marcia gave an update with information from Erik Frisch (transportation specialist)

- E&B Park Kiosk – Michael, Marcia
- Block Leader Initiative – Mary, Marcia, Jill
- Website Overhaul – Michael, Mike, Matt, Marcia, Jill

**Jan School Choice Meeting –**

- Meeting plan
- Refreshments, outreach



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HPNA Planning Activity Calendar

January

Tues 1/24 - General Mtg (School Choice)  
Wed 1/25 - PACTAC  
Sat 1/28 – HP Tree Tour

February

Sat 2/4 - Cinema Movie (Enchanted)  
Tues 2/7 - Board Meeting  
Sat 2/18 – HP Tree Tour  
Wed 2/22 - PACTAC

March

TBA - Cinema Movie  
Tues 3/6 - Board Meeting  
Tues 3/20 – General Mtg (BoulevArt Project)  
Fri 3/23 – BUZZ submission deadline  
Wed 3/28 – PACTAC

April

Tues 4/3 - Board Meeting  
TBA - Peace Lutheran Easter Egg Hunt  
Wed 4/25 – PACTAC  
Sun 4/29 – Marathon Spirit Contest

May

Tues 5/1 - Board Meeting  
Fri 5/11 – Sun 5/20 - Lilac Festival Gatehouse  
Exhibit & Activities  
Wed 5/23 – PACTAC

June

Tues 6/5 - Board Meeting  
Sat 6/9 – BoulevArt Project  
Tues 6/19 – General Mtg (Topic TBA)  
Wed 6/27 – PACTAC  
Annu

Tuesday morning playdates @ the Park

July

TBA - Board Meeting  
TBA – Music in the Park (Band TBA)  
Wed 7/25 – PACTAC  
Tuesday morning playdates @ the Park

August

Tues 8/7 – National Night Out  
TBA - Board Meeting  
TBA – Music in the Park (Band TBA)  
Fri 8/17 - BUZZ submission deadline  
Wed 8/22 – PACTAC  
Tuesday morning playdates @ the Park

September

Tues 9/4 - Board Meeting  
Sun 9/16 – Taste of the Neighborhood  
Wed 9/26 – PACTAC

October

Tues 10/2 - Board Meeting  
Tues 10/16 – General Mtg (Topic TBA)  
Wed 10/24 – PACTAC  
Sun 10/28 – Halloween Parade

November

Tues 11/6 - Board Meeting  
TBA - BUZZ Submission Deadline  
Wed 11/28 – PACTAC

December

Tues 12/4 –4 – Annual Mtg & Holiday Social